

The Vocal Studio of Sarah Zahn

Studio Information

Please review this information carefully as you consider being a part of the studio. It's designed to help us build a smooth and positive working environment. Thank you!

Location: Lessons are taught in-person at Creative Pursuits Studio, 1525 Oregon Pike, STE 202, Lancaster, PA, 17601. Virtual lessons are offered for those who are out-of-state.

Tuition:

30 minute coaching/lesson: \$35

45 minute coaching/lesson: \$50

60 minute coaching/lesson: \$65

Scheduling: Upon registration, students and parents will have the opportunity to create a secure account via My Music Staff through which they may sign up for/cancel/reschedule lessons. All lesson scheduling is the student's responsibility and is subject to availability within the portal calendar. It is recommended to register for lessons early for the best selection of dates and times.

I prefer students to commit to either a weekly or biweekly lesson in order to foster consistent growth. For those whom this is not possible, or for whom one-off coaching is needed, drop-in lessons are welcomed.

Flex Days: Flex days are those during which there are no regularly schedule lessons, but may be used to make up lessons missed due to any unplanned emergencies I may have. You will be notified if a lesson will be bumped to one of these flex weeks.

New Students: The first time a student or parent registers for a lesson through the portal, a registration fee of \$50 plus the first month's tuition will be invoiced and payable within 48 hours to secure that student's spot on the calendar. If it is not paid within 48 hours, the lessons will be opened to other students.

This registration fee, while non-refundable, will be "paid back" to the student/parent via a \$10 discount on each of the first five lessons taken. For example, a 45 minute lesson at the current tuition of \$50/lesson will be \$40/lesson for the first five lessons after the \$50 registration fee is paid. If the student does not take five lessons, then any remainder of the \$50 registration fee will be forfeited.

Payment: Invoices will go out on the first of the month for the total number of lessons scheduled that month. Tuition is due on receipt but may be paid up to the first lesson of the month, excepting tuition for a student's first month, which is due upon registration. No lessons will be taught until tuition is paid.

Please note: payments via PayPal will incur a 4% fee to cover their charges. You may avoid this fee by paying with cash or check.

What's Included in Your Tuition: Tuition includes individualized, custom vocal training for each student. Students also receive sight reading, music theory, and music reading training to supplement their technique work. Repertoire will be collaboratively assigned with the goal of reaching performance-level mastery of the piece.

Students may bring in their own pieces to work on, including audition pieces, and we may delve into monologue and scene work if it supports the vocal goals of the student.

I am happy to research audition pieces, make recordings for rehearsal, etc. within our scheduled lesson time. Any requests for my time/expertise outside of regular lesson planning will be billed at \$65/hr and added to the next month's invoice. I will use my discretion when billing for my time and will give notice prior to doing the work.

- Lesson fees are non-refundable. Once you have been given a lesson time, your payment secures that time even if you are not able to come to the lesson. This includes vacations, performances, and illness.
- If you need to cancel a lesson, please do so through your student portal. A text will not suffice as cancellation. If you cancel your lesson at least 24 hours prior to your lesson time and have already paid for the lesson, the lesson fee will be credited to your account for future use. If you cancel less than 24 hours prior to your lesson, the lesson will be billable and a make-up credit will be added to your account. Make-up credits may be used on designated Flex Days or upon request when registering for a non-Flex day lesson. The student/parent maintains the responsibility to schedule and use the make-up credit. Make-up credits expire one year from issue date.
- In the event of bad weather or my own unplanned emergency, I will send an email and/or text to cancel the lesson. We will work collaboratively to make up the lesson.
- If your lesson is missed and I do not hear from you prior to your lesson time, the lesson will be forfeited and you may not make it up.

Leaving the Studio Mid-season (Excluding Summer Drop-in Lessons):

I understand there may be a need to stop lessons mid-season. If this is the case, please give me notice as soon as you're able. I will adjust any final payment to be sure that you only pay for lessons you've taken at the price listed above. In some cases this may mean that I will invoice you a balance, to bring up any payments to the individual lesson prices listed above. I appreciate your kind understanding with this.

Music: The purchase of music is the Parents'/Student's responsibility. If a book is purchased for use in our lessons, I'll make every effort to work through that book to maximize the investment. You may purchase the music yourself or I am happy to purchase it for you and will add the balance to your fees.

Performance Opportunities: I do not guarantee a recital for my studio, but am very happy to recommend some of the many performance opportunities in the area.

Audio Recordings: Lessons may be audio-recorded for my own personal use so that I may plan our lessons for the next week. These will not be shared, posted on any platform, private or public, and will not be sold. Should you like a copy of a recording, please let me know and I will be happy to provide it.

Release and Hold Harmless: You agree to hold Sarah Zahn and Creative Pursuits Studios harmless for any injuries that may occur on said premises while the student and/or his/her parent/guardian is in Sarah Zahn's care.

My commitment as your/your child's voice teacher: I am committed to instilling a life-long love for music through the medium of vocal teaching. I commit to providing a safe, constructive, invigorating environment to develop healthy vocal technique, confidence, and a love for singing. I will do my best to offer sound advice and coaching for auditions/competitions, etc, but I cannot guarantee casting, acceptance to college/schools, scores or ranking. If the student is a minor, a parent or guardian is welcome in the studio to observe at all times, but it is not required. My Pennsylvania Child Abuse Clearances are current and available on request.